



CROP INSURANCE DIVISION
49 East Fourth Street, Suite 400
Cincinnati, Ohio 45202-3803

REQUEST FOR ACTUARIAL CHANGE

Renewal Policy Number
New Request Crop Year

INSURANCE PLAN
COVERAGE LEVEL
REQUEST TYPE CODE

Company Code 084

Sensitive But Unclassified/Sensitive Security Information - Disseminate on a Need-to-Know Basis Only.
All applicable information below must be completed, along with attaching any required documentation, before submitting to RMA/RO.
Where two or more entities insure the same land, a request must be completed for each contract. (Please type or print legibly.)

Producer Name (as shown on application) Tax I.D. Number Regional Office Agency or Service Office Name Agent Code
Address (as shown on application) Address Address
City State Zip Address City State Zip
County State Policy Number E-mail Address Phone E-mail Address Phone

Producer is: Landlord Operator Owner/Operator

Provide the following information for the land on which the actuarial change is requested:

Table with columns: Line No., Unit No., Section, TWP, Range, Sub Section, FSA FSN Number, FSA Tract Number, FSA CLU ID/Field ID, Name of Crop(s), Whole Acres, Practice, Type, Class Variety, Current Area No., Insured Share, Name of Other Person(s) Sharing in Crop (Print)

Actuarial change, which is requested (Be specific - identify classification area and provide reasons which support this actuarial change for qualifying insurance plan). If additional space is needed, attach a separate page to this form.

Land identified above:
a) Has been in crop production for ___ years
b) Has been operated ___ years by the present operator
c) Comprises an entire unit? Yes No
If no, what other land is included in the unit (section, township, range, FSN(s)/Tracts) common land unit and/or farm location).
d) Has the crop been planted? Yes No
e) Is a High Risk Land Exclusion Option in affect? Yes No

Any other pertinent information? (Thoroughly describe any land improvements such as drainage, levee elevation, pump capacities, etc. Attach a separate page, if necessary) where a, b, & c are applicable show Description of Farm with required information.
a) Date land cleared or reclamation complete. b) Water method and source if irrigated.
c) Dry bean variety.

Note: Initial written agreements requested to establish insurability after the Sales Closing Date may require an inspection, and the insured must sign no later than the earlier of the first appraisal date or the expiration date, if the crop has been planted.

MINIMUM SUPPORTING DOCUMENTATION CHECKLIST
Note: A Request is not considered timely received unless legible minimum documentation is included. Requests that are missing minimum documentation will be returned to the company.
REISSUANCES (Always Sales Closing Date Deadline)
Completed, signed and dated Request for Actuarial Change (Required for all types). Separate forms and supporting documentation must be submitted by county.
The current year's completed APH form or the current year's applicable production reports signed and dated by the producer (Required for Request Types XC, TD, SC, TC, RE, SM, UA, TP, NB, HR, & UC) (if applicable).
Copy of the previous agreement (Required for all types).
Applicable inspection report and if required, a Producer's Pre-Acceptance Worksheet as provided in the CIH (applicable to perennial crops).
INITIAL REQUESTS: SEE THE WRITTEN AGREEMENT HANDBOOK FOR THE DEADLINES, MINIMUM SUPPORTING DOCUMENTATION AND DETAILED INFORMATION.

I have read and understand the following:
(a) I will have the option to accept or reject any written agreement approved by FCIC based on this request for actuarial change. I cannot pick and choose which terms of the written agreement to accept or reject.
(b) I agree that I must accept the written agreement by the expiration date or the written agreement will be rejected.
(c) I agree that if I submit multiple Request for Actuarial Change forms, regardless of when the forms are submitted, for the same condition or for the same crop (e.g., to insure corn on ten legal descriptions where there are no actuarial documents in the county or the request is to change the premium rates from the high risk rates) they may be treated as one request by FCIC and I will have the option of accepting or rejecting the written agreement in its entirety. I cannot reject some terms and conditions of the written agreement and accept others.
(d) If a crop inspection is required, I agree my written agreement will be rejected by FCIC if: (1) the crop inspection of the planted acreage by the insurance provider determined the crop's potential is less than 90 percent of the yield used to determine the production guarantee or the amount of insurance, as determined on the same day the written agreement is presented to me; (2) I fail to sign and accept the written agreement on the date of the appraisal; or (3) the AIP has failed to comply with all applicable crop inspection procedures.
(e) If this request is denied or is not accepted by FCIC or the insurance provider, the written agreement is not approved by FCIC, I reject the written agreement under subparagraph (a), I do not accept the written agreement by the expiration date specified in the written agreement, or the written agreement is not timely returned to the Risk Management Agency and I am unable to establish that I complied with all deadlines, I agree that:
(1) If insurance is available in the county for the crop, I must accept the rate and coverage from the policy and actuarial documents, or
(2) If this request is to initially establish a rate and coverage not otherwise available in the county, no insurance will be provided.
(f) I agree that regardless of the determinations described in subparagraph (e), I cannot cancel my policy after the cancellation date.
(g) I agree that a written agreement is not effective until signed by FCIC.
(h) I agree that I am bound by the preceding statements in any reconsideration, mediation, or appeal related to this request for a written agreement.

I certify that to the best of my knowledge and belief all of the information on this form is correct. I also understand that failure to report completely and accurately may result in sanctions under my policy, including but not limited to voidance of the policy, and in criminal or civil penalties (18 U.S.C. §1006 and §1014; 7 U.S.C. §1506; 31 U.S.C. §3729, §3730 and any other applicable federal statutes).
I have reviewed the above information and to the best of my knowledge and belief it represents accurate information.
Signature of Agent Date
I recommend that the requested actuarial change be approved.
Signature of Company Representative Date
Signature of Producer Date Print Agent Name Print Company Representative Name

Written Agreement Certification Crop Not Planted

Request made after the sales closing date which establishes insurability.

This written agreement establishes insurability of the crop or crops affected by this agreement. A crop inspection of the crop is required if acreage of the crop was planted on or before the date of this agreement. If the crop was not planted on this acreage as of the date of this agreement, a statement of this fact, signed and dated by the producer, is required if the producer accepts the offer. If a crop inspection is needed, in order to be considered for approval, the producer must accept the written agreement no later than the earlier of the first appraisal date (if there are multiple fields with different appraisal dates) or the expiration date of the agreement. A timely signed written agreement and the crop inspection (or signed statement that the acreage was not planted) must be postmarked to the RMA Regional Office no later than 10 calendar days after the expiration date.

Certification that the requested crop has not been planted:

I certify that the crop requested for insurance, _____, has not been planted for the previous _____ years in the county or area.

I certify that to the best of my knowledge and belief all of the information on this form is correct. I also understand that failure to report completely and accurately may result in sanctions under my policy, including but not limited to voidance of the policy, and in criminal or civil penalties (18 U.S.C. §1006 and §1014; 7 U.S.C. §1506; 31 U.S.C. §3729, §3730 and any other applicable federal statutes).

PRODUCER SIGNATURE: _____ DATE _____

COLLECTION OF INFORMATION AND DATA (PRIVACY ACT) STATEMENT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. 552a): The Risk Management Agency (RMA) is authorized by the Federal Crop Insurance Act (7 U.S.C. 1501-1524) or other Acts, and the regulations promulgated thereunder, to solicit the information requested on documents established by RMA or by approved insurance providers (AIPs) that have been approved by the Federal Crop Insurance Corporation (FCIC) to deliver Federal crop insurance. The information is necessary for AIPs and RMA to operate the Federal crop insurance program, determine program eligibility, conduct statistical analysis, and ensure program integrity. Information provided herein may be furnished to other Federal, State, or local agencies, as required or permitted by law, law enforcement agencies, courts or adjudicative bodies, foreign agencies, magistrate, administrative tribunal, AIPs contractors and cooperators, Comprehensive Information Management System (CIMS), congressional offices, or entities under contract with RMA. For insurance agents, certain information may also be disclosed to the public to assist interested individuals in locating agents in a particular area. Disclosure of the information requested is voluntary. However, failure to correctly report the requested information may result in the rejection of this document by the AIP or RMA in accordance with the Standard Reinsurance Agreement between the AIP and FCIC, Federal regulations, or RMA-approved procedures and the denial of program eligibility or benefits derived therefrom. Also, failure to provide true and correct information may result in civil suit or criminal prosecution and the assessment of penalties or pursuit of other remedies.

NONDISCRIMINATION STATEMENT

Refer to the RMA website at "www.rma.usda.gov/regs/required.html" for the applicable statements.

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